Presentation School Progression Table

Dated: Autumn 2021

Year Group	NC Objectives	Skills/Knowledge	Apps and Links
EYFS	Children recognize that a range of technology is used in places such as homes and schools. They select and use technology for particular purposes. (Old Framework)	• Know how to record my voice over a picture. • Know how to make a simple digital collage (iPads and Pic Collage) • Know how to move and resize images within either fingers or a mouse. • Understand and use the terminology: record, image, digital, collage, resize, pinch, mouse, move.	Pic Collage, Paint. Balloon Stickies + (APP)
1	Co2/1.4 Use technology purposefully to create, organize, store, manipulate and retrieve digital content.	• Know how to add labels to an image. • Know how to order images to create a simple storyboard. • Know how to create a simple digital spider diagram. • Know how to sequence a series of pictures and explain each to demonstrate understanding of a topic. • Understand and use the terminology: labels, order, storyboard, sequence, diagram, text box, insert, style.	Microsoft Powerpoint, Microsoft Word, Paint, Paint.Net, Pic Collage, Keynote. Balloon Stickies + (APP) Book Creator.
2		• How to add voice labels to an image or a recording to a storyboard within a presentation document. • Know how to add speech bubbles and text boxes to show speech or extra information. • Know how to add images to a project from either the web or a camera roll (discuss the copyright of these images). • Use templates to make electronic books. • Understand and use the terminology: import, tag, add to, right click, layout, format, text boxes, copyright, presentation.	
		• Know how to create more interactive presentations (sound and animation).	

3	Co2/1.6 Select, use and combine a variety of software (including internet services) on a range of digital devices to design and create a range of programs, systems and content that accomplish given goals, including collecting, analyzing, evaluating and presenting data and information.	• Know how to add annotations to images and videos. • Know how to create a digital mind map. • Know how to edit themes of presentations. • Know how to format presentations, experimenting with fonts, size, colour and layout for effect and emphasis. • Begin to look at own work and consider how it can be improved for effectiveness. • Understand and use the terminology: media, interactive, audio, annotate, background, theme, formatting.	Microsoft PowerPoint, Microsoft Word, Keynote, Book Creator.
4		• Know how to create a presentation demonstrating awareness of formatting which is suitable for the topic of the presentation including modifying text and images. • Use font sizes and effects such as bullet points appropriately. Introduce the idea of 'notes' in a presentation. • Know how to use 'Spell Check'. • Know how to effectively use animation and transitions within presentations. • Make use of design templates, editing features as appropriate. • Know how to embed digital content into a presentation. • Evaluate their own work and consider how it can be improved for effectiveness. • Understand and use the terminology: animation, transitions, effects, design templates, spell check, evaluation, notes.	
5		• Work collaboratively using online presentation tools (Google Slides). • Know how to create, edit and export (publish) an interactive presentation using previously learnt editing and formatting tools including media, animations, transitions and other effects.	Microsoft PowerPoint, Google Slides, Google Sites, Focusky, Keynote.

	• Know how to create and link ideas together in a website (Google Sites). • Know more readily how to appropriately select software fit for the presentation purpose. • Explore further how to embed multimedia into presentations. • Include hyperlinks in presentations. • Understand and use the terminology: collaboration, share, publish, layout, transitions, embed, evaluate, hyperlink.	
6	• Know how to create a publishable website collaboratively and independently (Google Sites) which includes a range of embedded media. • Know how to choose applications to communicate specific information to a specific audience having discussed the audience, atmosphere and structure of the presentation. • Consider copyright issues when collecting information and media from a range of sources. • Confidently use sound, images, text, transitions, notes, hyperlinks and HTML code effectively in presentation. • Understand the benefits of storing presentations, videos and media online where they can be accessed and shared easily. • Know how to evaluate their own content and consider ways to improve. • Understand and use the terminology: placeholder, dropdown, navigation, homepage, footer, sidebar, HTML, URL, design, application.	

How to Guides and Help Videos

Technology For Teachers and Students is a really useful YouTube resource for those that need to upskill themselves - https://www.youtube.com/watch?v=lxq_46nY43g

PowerPoint for Beginners - https://www.youtube.com/watch?v=XF34-Wu6qWU&list=PL_iwD7O7FG7g9bRXUUtmvkmVrapDfMrxg

Intermediate PowerPoint - https://www.youtube.com/watch?v=HbPhkZEEBUY&list=PL_iwD7O7FG7ghgedgqjHCtFOU8bVw9Wtc

Beginners Guide to Apple Keynote - https://www.youtube.com/watch?v=tphW6ajNjCI&list=PL_iwD7O7FG7gDSlnnNkd-Dml8DjC38nla