








## Overview

This document sits alongside our full Child Protection and Safeguarding Policy, which is fully in line with Staffordshire Safeguarding procedures; it details the additional school-specific safeguarding systems and processes that we follow at Stoneydelph Primary School. In addition, this document outlines the key contextual issues that we take into account to ensure our students are fully safeguarded at all times.

## Stoneydelph Safeguarding Team

				
Mrs E Parsons Headteacher and Designated Safeguarding Lead	Mrs C. Hall Assistant Headteacher and Deputy Designated Safeguarding Lead	Mrs K. Devitt Assistant Headteacher and Deputy Designated Safeguarding Lead	Mrs C. Bevan Family Liaison and Deputy Designated Safeguarding Lead	Mrs S Fox Early Years Leader and Early Years Designated Safeguarding Lead

Our Chair of Governors and Governor Safeguarding Lead is Mrs Sue Ebrey

Our Wraparound safeguarding lead is Mrs Jo Leach - Treehouse Breakfast/After School Club manager

## Safeguarding at Stoneydelph

The safety and well-being of our children is a key priority for everyone and Stoneydelph Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers, including supply teachers, sports coaches and visitors to the school to share this commitment.

We have a number of policies and procedures in place that contribute to our safeguarding commitment (including Keeping Children Safe in Education and our Child Protection Policy) which can be viewed in the policies section on our website. This document will give you a summary of our school safeguarding procedures.

Safeguarding and promoting the welfare of children is defined as:

- protecting children from maltreatment;
- preventing impairment of children's health or development;
- ensuring that children grow up in circumstances consistent with the provision of safe and effective care;
- taking action to enable all children to have the best outcomes.

This means that we have stringent safeguarding and child protection procedures in place that all staff (including supply staff, volunteers and governors) must ensure they are aware of and operate to.

## Reporting Safeguarding Concerns at Stoneydelph

These are the steps you must take when first reporting a safeguarding concern:

- If a child has approached you listen carefully to them and respect their rights.
- Notify the child or young person that only the people who need to know will be informed.
- Don't try to solve the situation yourself or confront anyone.
- Write up their narrative, giving as much detail as possible on My Concern (or a yellow concern form for any contract staff). Remember to include date and time, what was said and any names and locations.
- Don't disclose any information to non-relevant parties.
- Contact a DSL immediately if reporting this via a yellow form and inform them of the situation using the report you made. The DSL will then log this information onto My Concern - online record keeping system.
- If the DSL is unavailable and you believe the situation to warrant further action or the child is at risk of significant harm, contact Staffordshire Children's Advice and Support Service (SCASS Front Door) on 0800 111 8007 Monday -Thursday 8.30-5.00 & Friday 8.30-4.30 or if calling outside of working hours, weekends or a bank holiday contact the Emergency Duty Team by ringing 0345 604 2886

## Safeguarding Messages

The roles and responsibilities of the safeguarding team are highlighted to all pupils during weekly assemblies, as well as to all staff members at induction and at least annually as part of annual safeguarding training. Regular reminders are also provided to all staff and parents/carers throughout the year. All visitors, including supply teachers, receive a leaflet upon arrival which details our safeguarding systems and approach and which identifies the DSL Team members, their location and what they must do if they are concerned about the welfare of a child.

## Site Security

The school is a split site with KS1 and Early Years department in one building and Key Stage 2 in another. All doors into the school buildings are fob controlled to ensure secure access throughout the day. All staff wear school lanyards to confirm they are part of the school community. All visitors to the school must wear an identity badge to confirm they are permitted access when they sign in at Main Reception using the electronic 'Inventry' sign in system. All visitors are challenged if they are not wearing an ID badge.

The perimeter of the school site is surrounded by 6ft security fencing. New internal security gates to improve site and car park security were fitted in the Autumn term 2022. A Car Park Risk Assessment is in place detailing further the risk management measures for the external vehicle gate.

Pedestrian gates are supervised by a member of the school staff at the start and end of the school day. Pupils are supervised at handover from parent/carer at the start of the day and are handed to a parent/carer at the end of the day. Older students in Year 5/6 may leave the school site without a parent/carer with written permission. Security passwords are in place for all pupils in the case of unfamiliar adults collecting a pupil at the end of the day.

Playgrounds and playing field are fenced and gates locked during the school day. Individual risk assessments are in place for any pupils who are at risk of leaving the playground or school site without permission or supervision and these are regularly reviewed.

## Safeguarding in the local community

Stoneydelph pupils live in a variety of areas around Wilnecote. Most pupils walk or arrive by car. The school has a good relationship with the local community and Community Police and safeguarding concerns are occasionally raised by members of the public which are followed up rapidly by the Safeguarding Team in the school.

Main roads around school have pedestrian crossing and there is an underpass under the main road for pupils to cross safely. Regular road safety assemblies and visits from the PCSO and local council staff further emphasise road safety and safe behaviour in the community. Parking signs are placed outside school daily to encourage safe parking at the start and end of the school day.

## Dimbleby House

Dimbleby House, the Community Academy Trust offices, are based on the Stoneydelph School site. A separate intercom system is in place for visitors entering the school site through the vehicle gates. A signing in system is in place for all Dimbleby House visitors with a requirement to wear an ID badge. Any visitors to Dimbleby House remain within this building and do not have access to the main school buildings unless accompanied by relevant staff and following the school signing in procedure. The locked gates and playground fencing also keep Dimbleby House staff and visitors separate from the school community. All Dimbleby House staff are also subject to DBS checks. Shared training with school and Dimbleby House staff takes place regularly on fire evacuation, car park risk assessments and safeguarding the school site.

## Safeguarding Improvement Priorities 2023

Following the Trust Safeguarding Review in March 2023, these are the following areas for further improvement;

### Regular Safeguarding Updates/training

- Schedule of safeguarding training for a 2 year period
- Ensure all statutory training content, including online safety training and detail about the Children Missing Education procedure, is covered at induction Early Help update training to all staff
- Remind staff that all instances of bullying, racism, homophobia and sexually inappropriate behaviour must be referred on so that incidents can be recorded and tracked accurately

### Safeguarding information/policies

- Add in a table on the front of all policies that indicates the date of ratification and the anticipated review date to help ensure policies do not inadvertently go out of date.

### Safeguarding on school website

- Hyperlinks to CAT policies for Child Protection ensure all policies are up to date

### Contracted Staff Training

- Contract staff (cleaners, sports coaches, catering staff) to receive regular school based safeguarding procedure training

### Priorities - Measuring impact/Review

All of the above actions are currently have been implemented and are now embedded good practise in our school culture of safeguarding. All will be reviewed at appropriate intervals throughout the academic year. The impact of these changes will be reported back to governors, along with all other reviews of safeguarding via the DSL meetings with the safeguarding governor and through half termly School Standards Committee and in the half-termly School Evaluation Statement report to Governors.